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5 February 1953

25 YEAR RE-REVIEW

MEMORANDUM FOR: DIRECTOR OF TRAINING

SUBJECT : Progress Report, Records & Registration Staff, OTR
week of 29 January - 4 February 1953

1. Students presently in TRS courses:

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2. Students presently in TRG courses:

a. Personnel in TRG courses:

Basic Intelligence Course #7		28
Reading Improvement Course #9		
PP/PM/FI Personnel	16	
Other Agency Personnel	49	65
Clerical Orientation Course #31 & # 32		21
Clerical Refresher Course #21		
Typing I	6	
Typing II	12	
Typing Shortcuts	3	
Shorthand I	5	
Shorthand II	5	
Intermediate Shorthand	7	
English Usage	6	44
CIA Presentation Course		59
Clerical Induction Training (D St)		37
Research Techniques Training Class		8

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IN CLASS! DECLASS CLASS CHANGED TO
NEXT REV DATE 89 REV DATE 9 Nov 79 REVIEWER
NO. PGS 2 CREATION DATE ORG COMP
REV CLASS C REV COORD. AUTH:
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CIA Language Lab.		
Regular	30	
Self-study	140*	170
Total TRG		432

b. Personnel in External Training arranged by TRG:

Defense Schools		
Air War College	1	
Army War College	1	
Intelligence Staff Off. Course	1	
Industrial College of the Armed Forces	1	
National War College	3	
Naval War College	1	
Counter Intelligence School	2	10
Officers Candidate School		
Army	15	
Air Force	11	
Navy	10	
Marines	3	39
Language Training - External		
Georgetown		
UTL #24	7	
SR/A	2	
SRS - I, Groups 4 & 5	9	
SRS - II, Groups 3 & 2	15	
SRS/L	4	
SRC - Russian Specialization	6	
Special Georgetown Courses	48	91
FSI Language		8
Misc. Lang. Request Approved		11
FSI Near East Language & Area Program		6
FSI Near East Seminar		6
IBM		13
25X1 Misc. External Training Requests Approved		21
[redacted]		3
Total External		208
GRAND TOTAL		856

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[redacted]
Registrar, OTR

*Approximate

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